Rules of entry to the
Project Controls Expo Awards

- All submissions must include a declaration of suitable involvement in the entry by the applicant.

- The same project or programme and its material may not be submitted as the basis for entry into more than one award category.

- Applicants decide on the category to enter. An entry that doesn't meet the entry criteria of the chosen category may result in a reduced score or complete rejection of the entry submitted.

- All entries must cover project work that is either completed or at the end of a major phase so there is evidence of outcome / benefits.

- Entries must not exceed the stated word count for that category. Please note: 2 pages of relevant diagrams and images can be included to be considered as part of the entry. Such submissions should be in PDF format and not exceed 5mb.

- All work submitted must have been done by the entrant, and with permission from the project sponsor or manager, other than for the Professional and Australian Chartered Professional Engineer (cost/schedule/risk) categories where they can also be submitted by a 'nominator'.

- No entries can be accepted after the deadline dates.

- Entries will only be accepted when submitted in the English language.

- By submitting any materials, you grant Project Controls Expo permission to utilise them in promotions and other activities relating to the Project Controls Expo Awards, unless specified otherwise by the entrant.

- The content of all submissions remains, at all times, the copyright of the entrant, but Project Controls Expo Awards may wish to reproduce some relevant content for the purpose of promotional materials such as: Project Controls Expo Award winners' case-studies, PR or other. If an entrant does not wish to give automatic permission for material to be reproduced, without prior discussion, this must be noted when the submission is made.

- Project Controls Expo Awards reserves the right to accept or reject entries, and / or not make an award, as circumstances dictate.

- All finalists, once advised, must submit visual material and company logos (if appropriate) for use at the awards dinner and other supporting activities.

- The judging panel will consist of experienced experts in their field.

- The judges' decision is final. No correspondence concerning their decision will be entered into.

- The project / programme described must either be finished and the end of the project not more than 12 months from the deadline date for entry, or a significant phase finished by the deadline date.

- All submissions are made at the expense of the applicants. No submission will be returned once the judging process is complete.

- Project Controls Expo staff and judges must declare any conflict of interest and must display suitable Professional Conduct.

- Award category sponsors (including its employees) are not allowed to enter the same category that the particular organisation is sponsoring.