



Joining instructions for Awards dinner



Project Controls
EXPO
Awards



Thank you for confirming your attendance to our inaugural edition of Project Controls Awards, a celebration of the best projects and professionals in the field of project controls. We look forwards to welcoming you on the night.

Please find details below of all of the information you will need to know ahead of the event:



Date

Tuesday 13th November 2018



Venue

Emirates Arsenal Stadium
Woolwich Suite (East side entrance)
75 Drayton Park, London N7 7DD

Directions:

We recommend you attend the dinner by public transport as there is no parking available at the stadium. Please see the following sites for parking options nearby:

Parkopedia https://en.parkopedia.com/parking/locations/emirates_stadium_-london_uk_gcpvm93juhs/?arriving=201810091200&leaving=201810091400

Yourparkingspace <https://www.yourparkingspace.co.uk/>

Nearest tube stations to the **Woolwich entrance** - Arsenal & Holloway Road (Piccadilly line).

Please refer to **venue page** <https://projectcontrolexpo.com/venue> for further details



Programme:

- 18:00** Drinks reception
- 19:00** Awards' ceremony
- 20:00** Dinner is served
- 21:30** Post dinner drinks (cash bar)
- 22:00** Carriages

Dress Code:

Smart business attire (not black tie)

Dietary requirements:

If you haven't yet done so, please ensure to let us know of any particular dietary requirements you may have. We will need to notify this to the venue at least 10 days before the event date (we will endeavor to accommodate late notifications but please note these cannot be guaranteed)

Upon arrival:

Please make your way to the Woolwich suite which is located on the East side of the stadium.

Ahead of the event you would have received a confirmation e-mail containing a QR code, please present this upon arrival at the registration desk, where you will then be provided with a name card for access to the dinner and ceremony.

- **Please ensure to keep this name card if planning to attend the EXPO the following day.**
- **Exhibitors: If you are arriving early in order to set up your stand for the following day, please note that there will be no internal route through from the Highbury suite the to the Woolwich suite for the Awards' dinner.**

In order to gain access to the dinner, you will be required to exit the venue and proceed to the Woolwich entrance on the opposite side of the stadium, where you can register and your table number is allocated (from 1800).

- **Cloakroom will be available but will be unmanned.**

Upon registration you will also be given details of your table number.



Cloakroom:

There will be a cloakroom available for your coats on the night but please note that this will not be manned.

Download the app:

To enhance your networking opportunities on Awards' night and EXPO, please ensure to download our unique app <https://projectcontrolexpo.com/app> to your phone ahead of the event.

Speakers/partners:

If you are due to be exhibiting or presenting at the Expo the following day, you would have received a dedicated/separate e-mail containing all of the logistical details with specific information in terms of access, equipment deliveries and set up.

In the meantime you can view details of our FAQs:

- **Speakers:** <https://projectcontrolexpo.com/faq>
- **Partners:** <https://projectcontrolexpo.com/faq>



Project Controls Expo

Regus Business Centre,
Hillswood Business Park,
3000 Hillswood Dr,
Chertsey KT16 0RS
United Kingdom

Phone: +44 (0) 208 0900350

Mobile: + 44 (0) 7880 883722

Email : info@ProjectControlExpo.com