

25-27 September 2023
Nationals Park, Washington DC



Partners

Logistics Information

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DATE

Monday, 25th September 2023

- Activity Day
- Ball Park Tour

Tuesday, 26th September 2023

- 2 half-day Specialist Workshops
- 3 Seminar streams
- Free Partner Showcase
- Panel Discussion and Audience Q&A
- Evening Social & Networking

Wednesday, 27th September 2023

- 4 Seminar streams
- Free Partner showcase
- Panel Discussion and Audience Q&A
- Evening Social & Networking

VENUE

Nationals Park, Washington D.C.

1500 S Capitol St SE, Washington, D.C.,
DC 20003, United States

ENTERING THE VENUE

Entrance to the Nationals Park

25 September (Day 1)

Attendees driving vehicles entering through Center Field Gate need to have their vehicles screened at the Main Security Office before entry. The Main Security Office is located on First Street SE next to the Right Field Gate. Vendors will pull their vehicles up to the barrier and inform the security office through the intercom next to the barrier that they are there for an event. Once the security team has cleared the vehicle, Attendees will pull their vehicles around to Center Field Gate on N Street SE. Please note that vehicles will need to hop the curb to get through Center Field Gates.

The partners who are coming to set-up their booth, must also enter through Garage C. To unload items, carts could be used, which is available at the entrance. From here they can transfer the items to the Champions Club-First base.

26-27 September (Day 2 & 3)

All attendees will be using the **Media and Suites entrance**, to enter the stadium for the 26-27 September. This gate is located close to the South Capitol Street.

To have a better understanding of the entry process for the 3 days of the Expo, please refer to the [Joining Instructions document](#).

LOGISTICS INFORMATION FOR PARTNERS

01 | Stand set-up & delivery of partners' exhibit items:

All partners will be provided with pipe and drape, furniture (table and chairs) and an electrical supply. Partners are requested to carry the design material (banner, flyers, brochures, give-aways etc) along with them to the venue and set-up their stand space.

You may arrange your stand on Monday 25th September, between 13:00 hrs. to 17:00 hrs. and/or Tuesday morning, 26th September 2023, between 07:00 hrs. – 08:00 hrs. Please carry the promotional items and/or pull-up banners, along with you to the venue when you set-up the stand on 25th and 26th September 2023.

PROCEDURE FOR BADGE COLLECTION

Partners can enter the stadium at 08:00 hrs. on both days (i.e. 26-27 September 2023). Your name badge will be shared with you upon arrival at the venue on Tuesday 26th September. Please present your ID and the registration confirmation email. Alternatively, you may also log in to the Expo App and confirm registration.

All exhibitors are required to give the names of delegates manning the stand at least **10 days** in advance.

DATA COLLECTION

Project Controls Expo will be using its App with a variety of useful features. The QR code scanning option is now integrated within the Project Controls Expo App.

ALL our Partners and delegates will not only be able to scan and retrieve delegates' information quickly and easily, but also there will be no additional charges to procure additional scanners. The leads collected can be emailed to your own account easily within the app. Detailed guideline on how to scan the QR code and download leads is explained under the **Data Collection Guideline**.

For any further query, please get in touch with us at Enrose@projectcontrolexpo.com / Amrita@projcon-group.com

Partners are requested to bring all the stand items along with them to the venue on the day of stand set-up. Push carts could be arranged to transport items, from the goods loading area to the conference area.

For any further assistance on this, please contact
Enrose Wani: Enrose@ProjectControlExpo.com or
Amrita Biswas: Amrita@projcon-group.com

02 | Collections of Partners' exhibit material:

We request all partners to collect their items on the last day of the event, i.e., 27th September. Due to a limited storage facility, the stadium will not be able to hold packages post the Expo event. It is important for all partners to pack and transport all items from the venue no later than 19:00 hrs. on 27th September. Load-out area will be same as load-in, i.e., from Garage C.

03 | Wrap-up of stands:

Partners can wrap-up their items for e.g., promotional material, banners etc. (if any), from 18:00 hrs. on Wednesday, 27th September.

HOW TO PLACE AN ORDER FOR AV EQUIPMENT

Partner packages have pre-installed LCD screens on their pre-built stands.

Headline Partners: 1 x 65" LCD screen

Platinum Partners: 1 x 65" LCD screen

Gold Partners: 1 x 55" LCD screen

Silver Partners: 1 x 55" LCD screen

Additional 55" LCD screen can be ordered on request for \$550. The order should be placed over a mail and sent to **Enrose@ProjectControlExpo.com**

BOOTH SUPPLIES:

We have set up a relationship with **Business Partner**, a company who offer a wide variety of options that you may like to consider as ways of enhancing your stand at the Expo.

- 1) While placing the order, please copy: Enrose@projecontrolsexpo.com so that we can facilitate any need to support your requirements
- 2) Project Controls Expo (PCE) does not take any responsibility for any of the orders placed with the vendor; however, this is the empowered vendor for the PCE series in the USA

Contact Information of Business Partner:

Mary Buhl - E: MaryB@BusinessPartnerRic.com | P: 804-683-4675

PARKING

Complimentary parking in Garage C at Nationals Park is available for guests driving to the ballpark. The garage is located at the corner of N Street SE and First Street SE with the vehicle entrance on First Street SE. When entering the garage, drivers will need to let the parking attendant know that they are there for the event. Guests are encouraged to park near the elevator banks located on each level on the plaza side of the garage.

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dedicated to project controls & earn up to 8 PDUs



7 Seminar streams



2 Half day specialist workshops



Panel discussion & audience Q&A



Networking opportunities



Free partner showcase



Activity day



Ballpark tour



Evening social and much more

CONNECT WITH US

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