

KEY TERMS, CONDITIONS, AND NOTES FOR SUBMISSION OF PAPER

- To present a paper, it must be submitted along with the abstract.
- The deadline for submitting the paper is **Friday 11 March 2022**.
- The main paper must be in MS Word format. An additional Adobe PDF format copy would also be helpful.
- The paper must be within the domain of Project Controls (Planning and Scheduling, Decision and Risk Management, Cost Engineering and Estimation, Scope and Change Management, Earned Value Management & Reporting, Forensics, Dispute and Claims Management, BIM and Information Management, General Project Controls i.e., integration and/or interface with wider project functions).
- An abstract of the paper must be of 100-175 words maximum and should address the major aspects of your paper. Summarize the scope and nature of the work upon which the paper is based. Note the relative emphasis of the paper on either research work or practical applications for projects. Describe the results presented in the paper and state specific conclusions of your work. Describe how these differ from results or conclusions of previous work on the same or similar subjects.
- Paper must be within 1500-2500 words and must contain:
 - 1 - Abstract
 - 2 - Introduction
 - 3 - Brief author profile (no more than 100 words)
 - 4 - Conclusion
 - 5 - Acronyms (if any used)
 - 6 - Bibliography
 - 7 - Acknowledgement
- Papers may not contain actual intellectual property data and must focus on developing and describing concepts for practising Project Controls professionals. In general, please note this is NOT an appropriate forum for academic papers that are highly theoretical.
- Papers centred on commercial products or endorsements will not be accepted.
- Acceptance of your paper is not a guarantee that your paper will be included in competition; the technical evaluation/peer review of your paper will determine whether or not your paper will be accepted for award.
- Once the paper is accepted, the copyrights of the paper will be owned by Project Controls Expo/Online.
- Paper and presentation can be delivered in any of the following languages – English/ Mandarin Chinese/ Hindi/ Spanish/ Arabic/ Russian/ Portuguese/ German/ Japanese.

In addition to abstract & your paper, please include the following information in your paper:

- Full Name (Incl. email, phone, country and company).
- Primary Author (Incl. name, phone, email, country and company).
- Secondary Author/s (Incl. name, phone, email, country and company).
- Subject Category (General Project Controls, Earned Value Management, Planning, Scheduling, Cost Engineering, Cost Estimating, Project Risk Management, Project Change Management and/or Forensic Schedule Analysis).
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